

## Downloading and Installing Campaign ToolBox™

Go to the Kentucky Registry of Election Finance website at <http://kref.ky.gov>.

Kentucky.gov

Kentucky  
Registry of Election Finance

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Kentucky Registry of Election Finance > Home

**Welcome to the Registry's W**

**KREF**

The Kentucky Registry of Election Finance regulates the financing of state campaigns.

It serves as the repository of campaign activity, making these records available to the media, and other candidates.

**Click on "Electronic Filing."**

Search our Financial Database

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Kentucky Registry of Election Finance

**Electronic Filing**

**KREF**

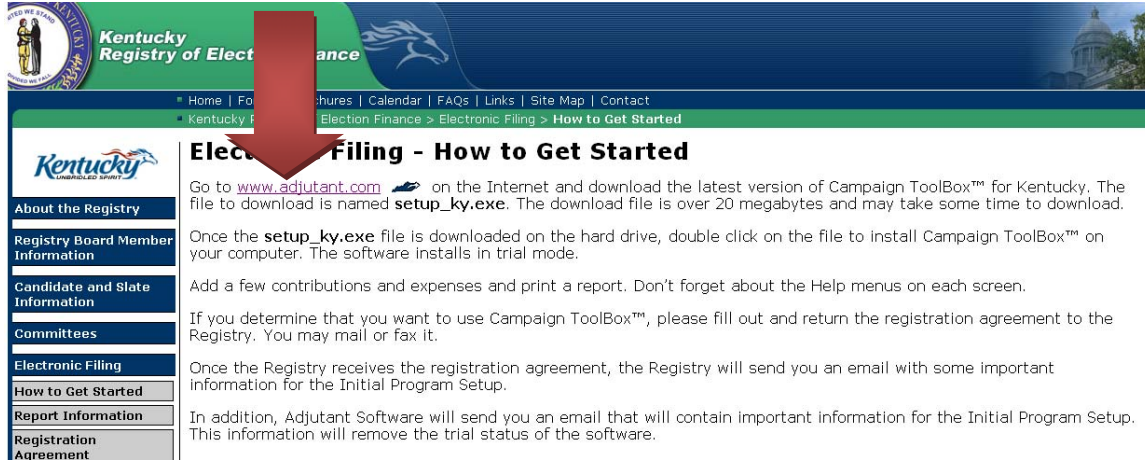
The Kentucky Registry of Election Finance regulates the financing of state campaigns.

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**Click on "How to Get Started."**

## Downloading and Installing Campaign ToolBox™

Once you finish reading this page, click on the link [www.adjutant.com](http://www.adjutant.com).



**Kentucky Registry of Election Finance**

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Kentucky Election Finance > Electronic Filing > **How to Get Started**

### Electronic Filing - How to Get Started

Go to [www.adjutant.com](http://www.adjutant.com) on the Internet and download the latest version of Campaign ToolBox™ for Kentucky. The file to download is named **setup\_ky.exe**. The download file is over 20 megabytes and may take some time to download.

Once the **setup\_ky.exe** file is downloaded on the hard drive, double click on the file to install Campaign ToolBox™ on your computer. The software installs in trial mode.

Add a few contributions and expenses and print a report. Don't forget about the Help menus on each screen.

If you determine that you want to use Campaign ToolBox™, please fill out and return the registration agreement to the Registry. You may mail or fax it.

Once the Registry receives the registration agreement, the Registry will send you an email with some important information for the Initial Program Setup.

In addition, Adjutant Software will send you an email that will contain important information for the Initial Program Setup. This information will remove the trial status of the software.

**Navigation Menu:**

- About the Registry
- Registry Board Member Information
- Candidate and Slate Information
- Committees
- Electronic Filing
- How to Get Started**
- Report Information
- Registration Agreement

The vendor's site will load. On the left side of the page is a menu. Click on “**Kentucky Program.**”




# Adjutant Software

## Campaign ToolBox - Political Campaign Software

Home Page - [adjutant.com](http://adjutant.com) - OR - [campaigntoolbox.com](http://campaigntoolbox.com)

**Section Links**

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- Order Software
- Order Checks
- Product Info
- Florida program
- Georgia program
- Kentucky program**
- Pennsylvania program
- Importer program
- Support
- Contact
- About Us
- Privacy & Other Policies



**Campaign ToolBox** campaign finance software is available for Florida of the Georgia program.

Campaign ToolBox program that produces reports meeting the statutory requirements.

written. Versions are currently available for FL, KY, and PA; it is officially 8872 (paper reports only) is available as an option for the FL program. state or local level, political committees, and lobbyists. Report accurate procedure that scans for missing or invalid data and data that appears

**Design philosophy**

The primary design objective is simplicity and ease of use. When adding conflicts with simplicity, simplicity wins. The program is designed around used for multiple purposes. Once a contribution record has been entered

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## Adjutant Software

### Campaign ToolBox - Political Campaign Software

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#### Section Links

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#### Related Link Category

[Product Description](#)  
[KY Quick Reference Guide](#)

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#### Campaign ToolBox - Kentucky



The Kentucky version of Campaign ToolBox is the third in the series of Campaign ToolBox programs. This version is ordered directly through the Kentucky Registry of Election Finance (KREF) by submitting a [Request Agreement](#).

The Kentucky Registry of Election Finance provides for Campaign ToolBox via download only. If you would like to have the program sent to you on CD, you will need to order the CD yourself (\$10 plus shipping). Please see the [KY Setup Instructions](#) for CD ordering information.

This page contains links for two downloadable files - the full program file, and the update file. The update file is used only when you already have a fully functional version of Campaign ToolBox already installed on your computer. Updates include all prior versions, so you only need to have one update file.

The full program install file contains the complete installation. The program always loads in Trial Mode, so there is no password or code required to download and install the program. Registration information is entered into the database during initial program setup.

#### Download the Kentucky Full Program install file for version 2.4.9

Campaign ToolBox is updated regularly as reporting requirements change and as new features are added. Please be sure to take advantage of that and always have the latest version of the program.

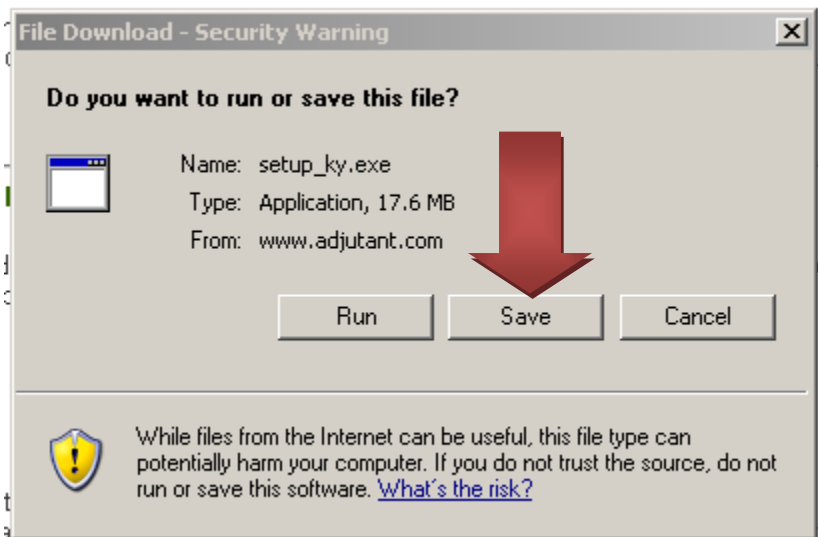
To install Campaign ToolBox:

1. Click on the Download button (below)
2. When prompted, save the file to your Windows Desktop folder. Do not run it from the web site.
3. After the file is downloaded, you will see a file name icon on your desktop. Double-click on it to run it. Use the defaults unless you have a very specific reason to do otherwise.
4. After installing, please read the [KY Setup Instructions](#) for further information.

File Type	FULL INSTALLATION
File Name	setup_ky.exe
Description	Full program install file for Campaign ToolBox KENTUCKY
Version	2.4.9
Release date	04/04/2007
File Size	18.06 MB
	<a href="#">Download</a>

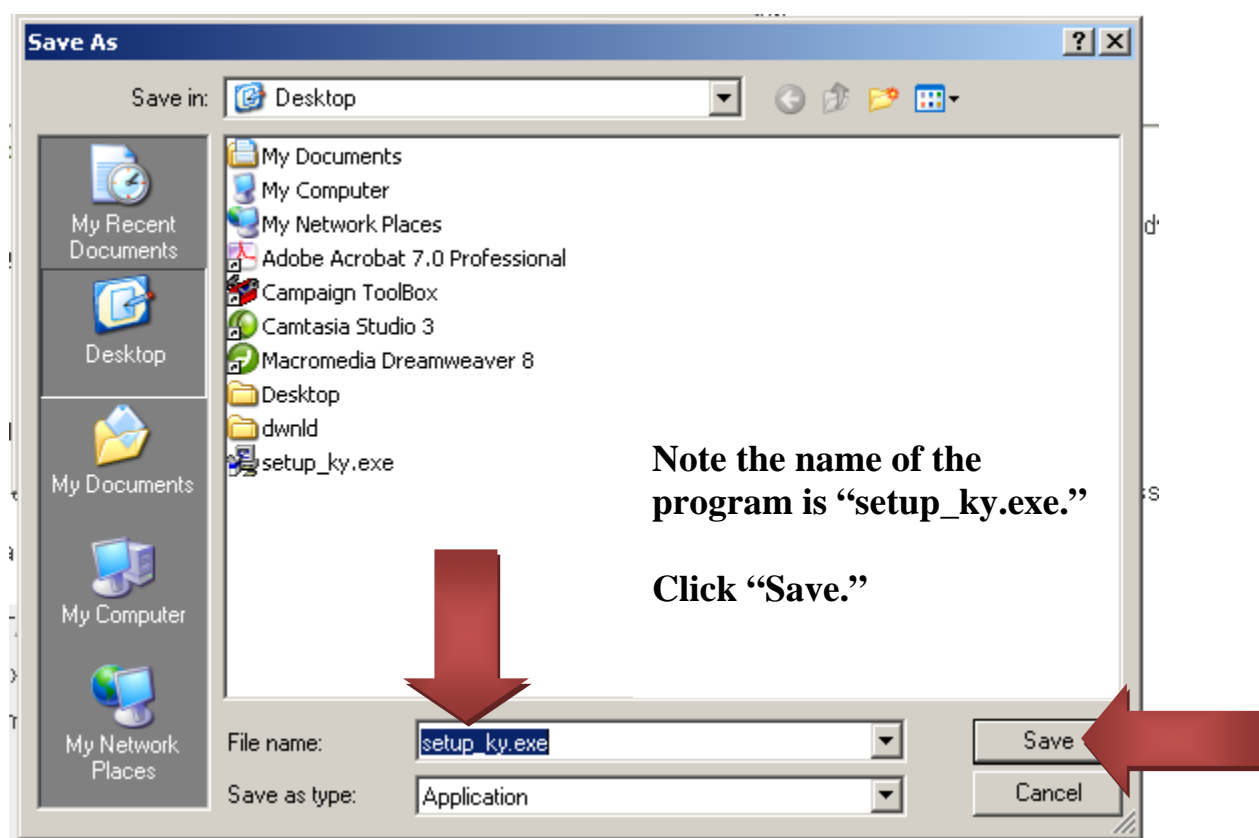
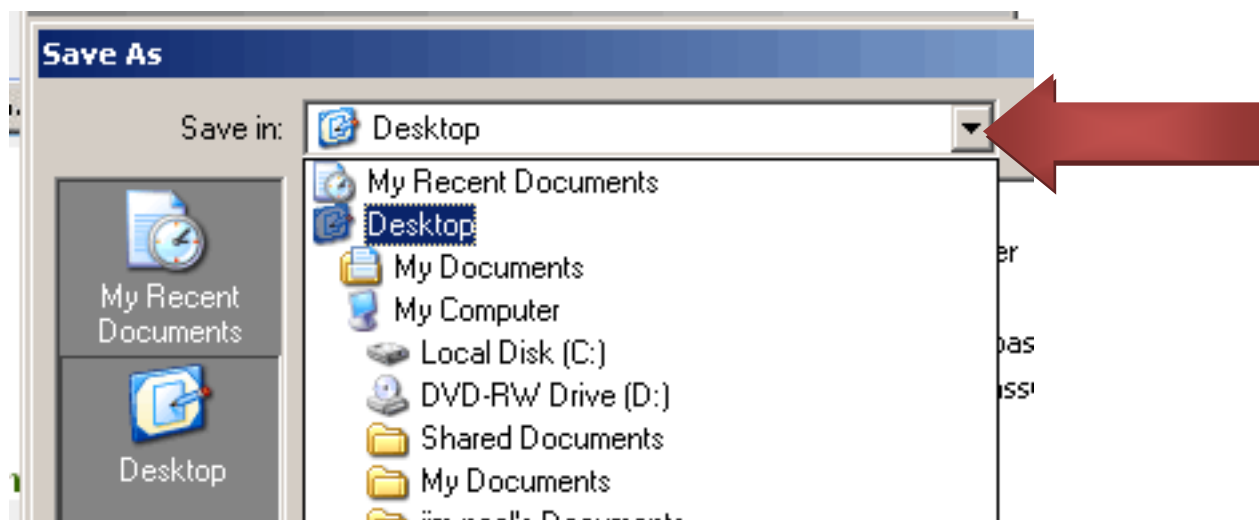
**Click “Download” to download the full program to your computer.**

Click on the “Save” button to save the program on your computer.



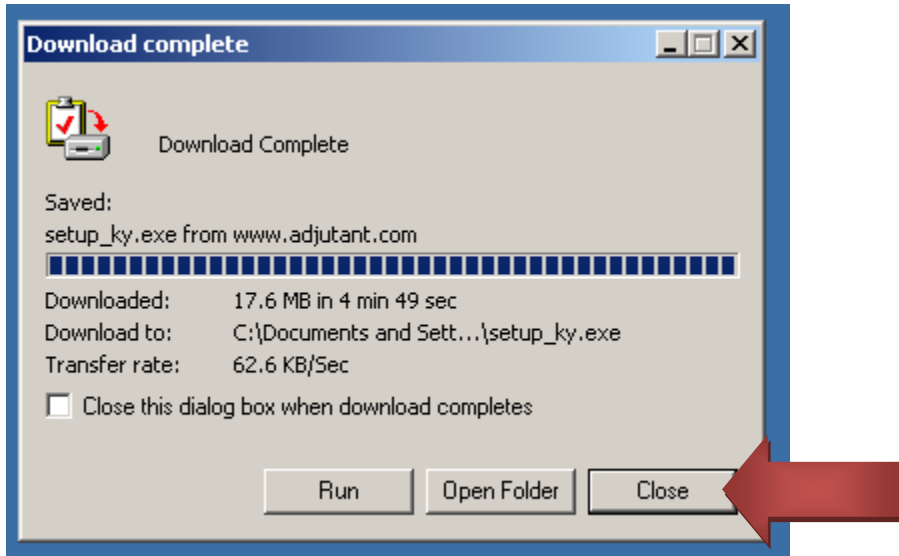
## Downloading and Installing Campaign ToolBox™

Click on the down arrow and choose Desktop.

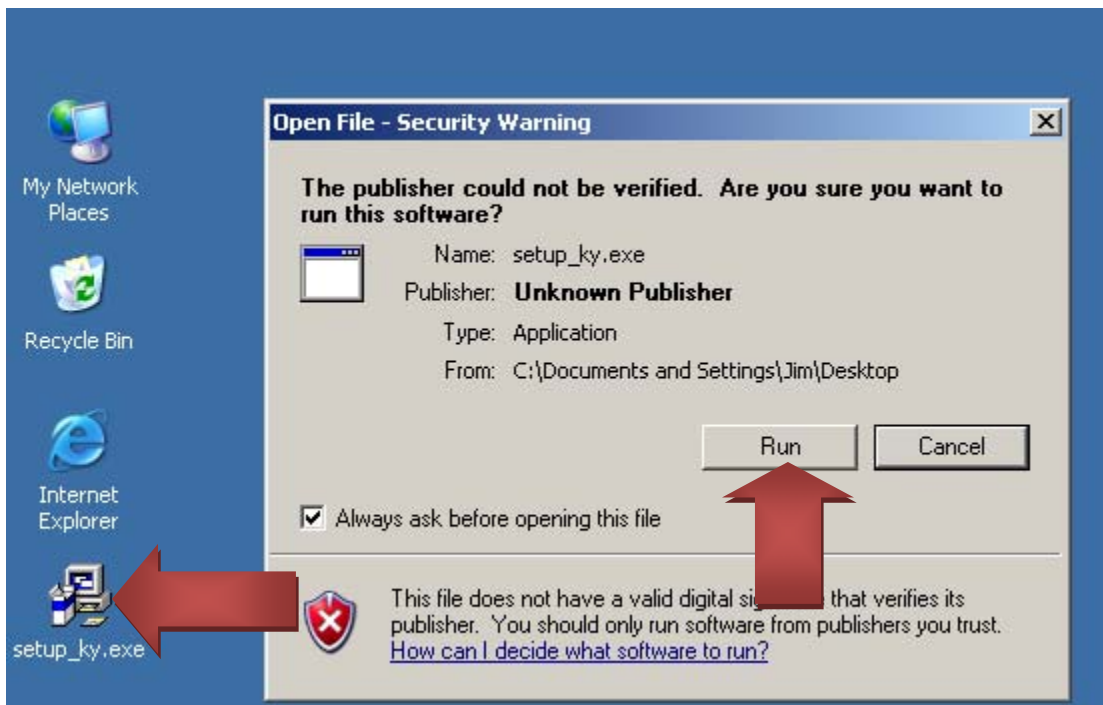


## Downloading and Installing Campaign ToolBox™

The program is 17 MB and may take several minutes to download. Once the file downloads, click the “**Close**” button.



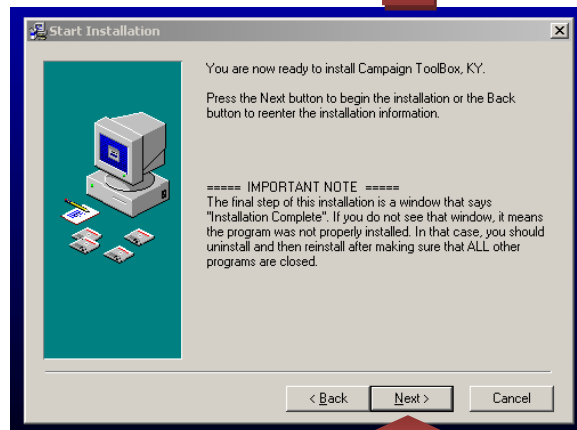
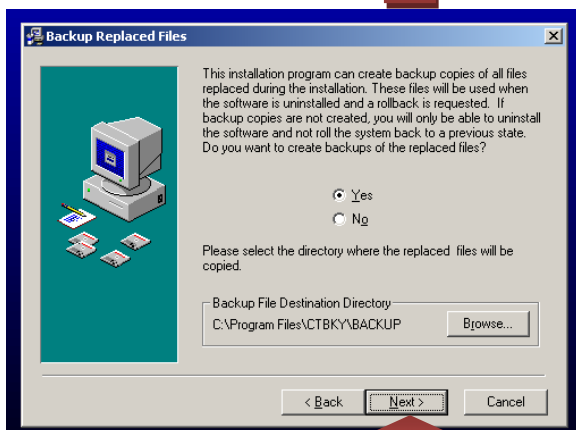
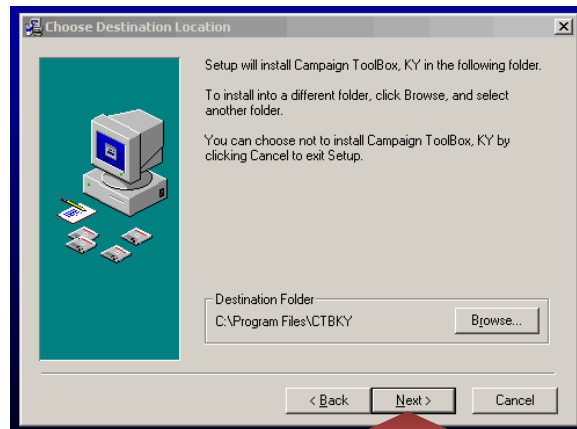
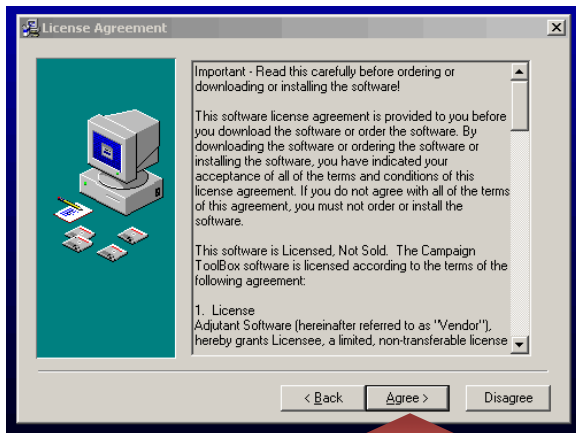
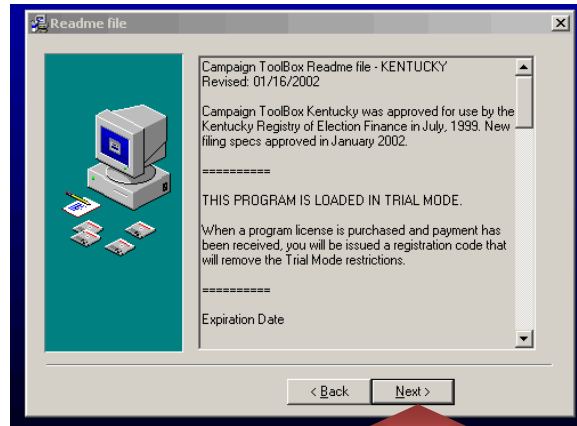
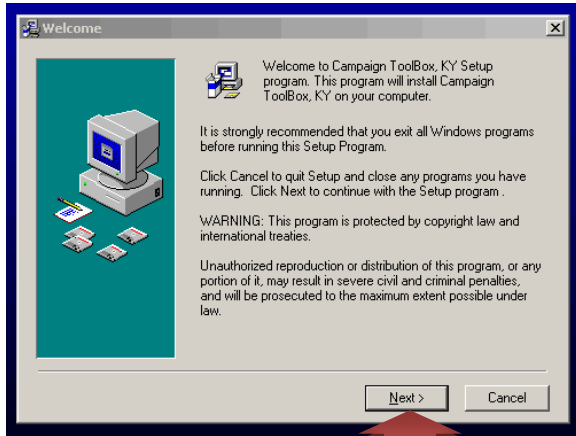
Find the file you downloaded (setup\_ky.exe) on your desktop and double click the icon.



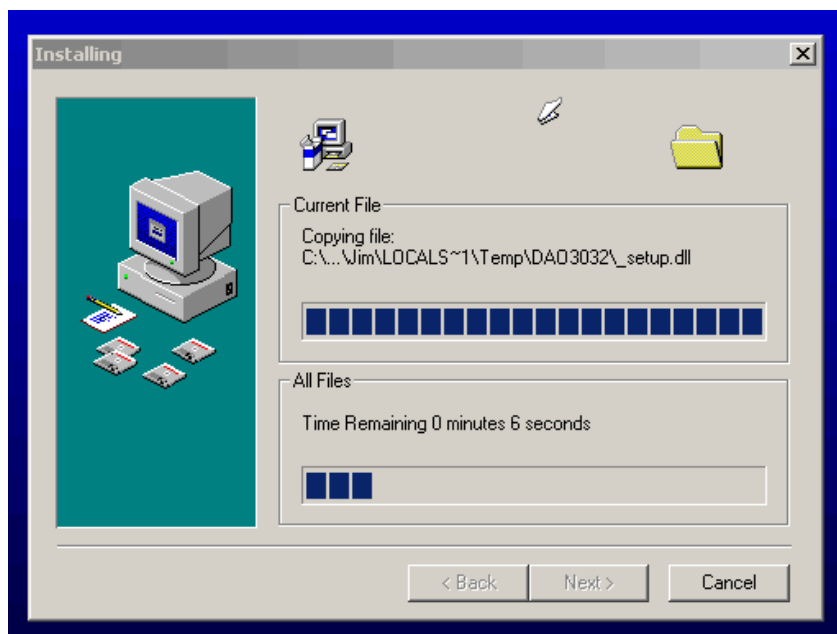
To install, click on “**Run.**”

# Downloading and Installing Campaign ToolBox™

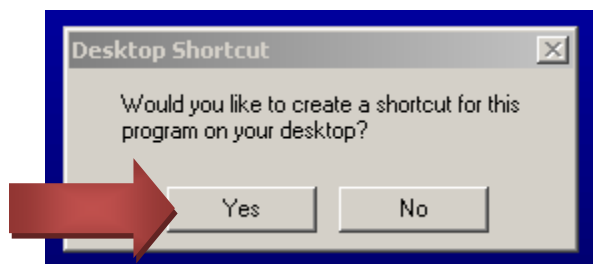
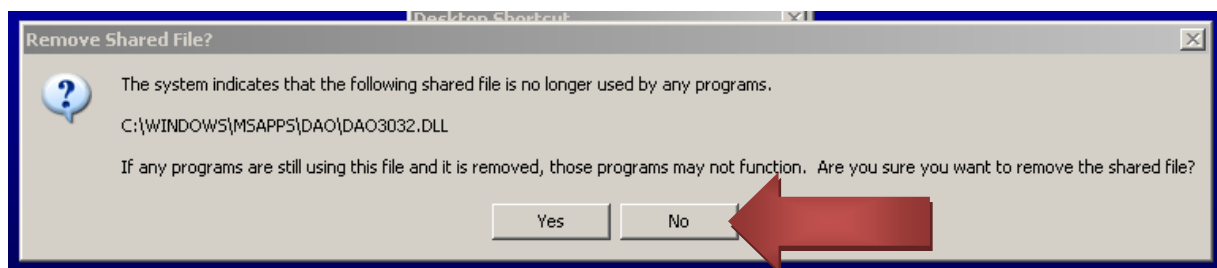
Accept all the defaults



## Downloading and Installing Campaign ToolBox™

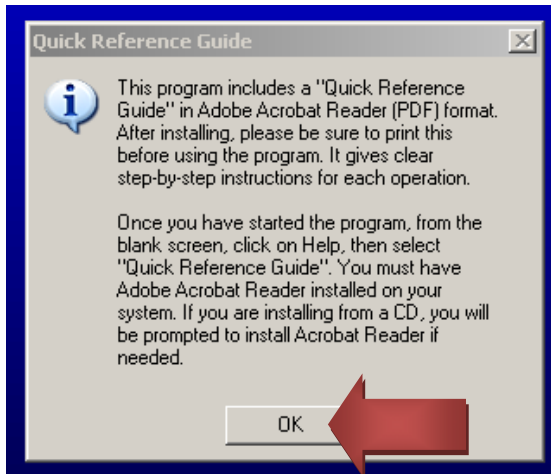


If you get the following message indicating that a file is no longer used by any programs. Click “NO.”



Click “Yes” if you want a shortcut on your desktop (recommended).

## Downloading and Installing Campaign ToolBox™



Once you read this window, click  
**“OK.”**

